



## Health and Physical Education

### Retake Policy

#### Retake Ticket Policy

A student may retake a test in order to demonstrate mastery that was not achieved on the original test, if the student:

- Made an effort *before* the *assessment* to master material they struggled with
- Has *all assignments* for the unit *completed*
- Has shown an adequate amount of effort in *preparation* such as notes, flashcards, etc.
- A student will have **one opportunity each grading period** to retake a test.

A retake test may involve:

- Another/ different version of the test and/ or
- Questions for understanding may be asked aloud by your teacher

**Retake tests must occur within 1 week of receiving test results and tickets must be turned in at least 1 day before retaking the test for approval**

- Tests taken with less than 1 week remaining in the marking period are handled on a case by case basis.
- Retakes will be done before or after school based on teacher availability. Retakes will not be given during class or lunch.

Do you need to retake an assessment or redo an assignment? No worries. Here is what you need to do:

- Download the Retake Ticket (see attachments on teacher webpage)
- Fill out the retake ticket (Thoughtfully, Carefully, Seriously)
- Submit your retake ticket to your teacher within one week of receiving your score/ results
- Get your ticket approved
- Retake assessment